



# 2022 Cranberry Fest Vintage & Antique Show

Eagle River, WI

800-359-6315

events@eagleriver.org

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Saturday, October 1, 2022

8am—4pm

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The 42<sup>nd</sup> Annual Cranberry Fest Exhibitors Committee invites you to apply for participation in our 2022 Cranberry Fest Vintage & Antique Show.

## **Booth Information (per 12x12 space):**

\$50 12' x 12' space on the street

Downtown Eagle River

Booth spaces are non-transferable. Booth layout and booth assignments will be determined by the committee.

**Event Set Up:** Saturday, October 1, 2022 (6:00am—7:30am). Booth assignments are already assigned. All booths are 12'x12' in size and will be clearly marked in the middle of the street. Setup begins after 6:00am on Saturday morning, October 1, 2022 after booth spots are marked. Your booth must be set up by 7:30am on Saturday. Everyone has an assigned booth and you should set up in your assigned area only. If you set up in the wrong space you will have to tear down and move to your assigned spot.

## **Unloading**

**Please unload and remove your vehicle immediately. Space is tight and we cannot have vehicles blocking access. You may then return to finish your booth set up.** Each vendor is responsible for their own booth materials as well as setup and takedown. **Final setup should be completed by 7:30am. We will not allow any vehicles on the street after 7:30am.** Please remember to be patient and courteous to other participants and volunteers so setup is an enjoyable experience for all.

## **Parking**

There are several parking lots to park in. Please see the enclosed map detailing parking lots. Crafters should park in the area parking lots and not on the streets. (Suggested parking lot is located on the Southwest corner of Wall Street and Railroad Street – behind Trappers Fireplace Gallery. Do not park right next to the Trappers Fireplace Gallery building.)

**Rules:** All exhibitors must set-up and exhibit through the end of the event on Saturday, October 1 at 4pm, rain or shine. Exhibitors who do not comply with these rules will not be invited back. The decision of the committee is final. Please allow at least 2-4 weeks for acceptance confirmation.

## **Permits/Liability Insurance Information:**

- All exhibitors are required to have **on file their Wisconsin Seller's Permit number with our office** in order to participate. You may obtain one by contacting the Wisconsin Dept. of Revenue, Income, Sales Inheritance & Excise Tax Division, P.O. Box 892, Madison, WI 53708 or call (608) 266-2776.
- All exhibitors are required to have **on file a valid certificate of General Liability Insurance during the show with our office** in order to participate.

## **Cancellation Policy:**

Fees must be included with application form and are non-refundable after notification of selection unless the space can be reassigned to another vendor. In this case, there will be a 20% cancellation fee withheld from your refund. There are NO REFUNDS for cancellations within ONE MONTH PRIOR to the event.



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## OFFICE USE ONLY

Payment Form: \_\_\_\_\_

Amt Paid: \_\_\_\_\_

Post Mark Date: \_\_\_\_\_

Cert. of Insurance \_\_\_\_\_

Booth Assignment: \_\_\_\_\_

Submit to: EAGLE RIVER AREA CHAMBERER OF COMMERCE  
P.O. Box 1917– CFVA  
Eagle River, WI 54521

Business Name: \_\_\_\_\_

Exhibitor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Website: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Method of Payment: Check or Money Order enclosed

Credit Card—Type: Visa MasterCard Discover Card

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVC# \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name Listed on Credit Card \_\_\_\_\_ Zip Code \_\_\_\_\_

\_\_\_\_ Outside space 12' x 12' ..... \$ 50

Total Remitted \$ \_\_\_\_\_

**IN ORDER FOR YOUR WORK TO BE CONSIDERED FOR EXHIBITION YOU MUST SUBMIT THE FOLLOWING:**

- 1) This *completed and signed* Application Form and Seller's Permit Form (side one and two of this sheet) and provide a certificate of General Liability Insurance valid during the time of the show with our office.
- 2) Your check(s), credit card information, or money order(s). Make checks payable to the Eagle River Area Chamber of Commerce. If your work is not selected this will be returned to you.
- 3) Provide 3 color photographs that will be a sample of the items you will be selling. Photos must be labeled with your name and a short description of items being sold. We will return photos to you. Photos can be emailed to: events@eagleriver.org

I accept the rules and regulations regarding my participation in the 2022 Cranberry Fest Vintage & Aantique Show.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Seller's Permit Form**  
**Cranberry Fest Vintage & Antique Show**  
**October 1, 2022**

Return to: Eagle River Area Chamber of Commerce  
P.O. Box 1917—CFVA  
Eagle River, WI 54521

Wisconsin law (sec. 73.03(38), Wis. stats.) requires that each operator of a swap meet, flea market, craft fair or similar event must report to the Wisconsin Department of Revenue the name, address, social security number and the Wisconsin seller's permit number (if available) of each vendor selling merchandise at the event.

**THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR APPLICATION**

1. Name of Operator or Sponsoring Organization: Eagle River Area Chamber of Commerce
2. Name of Event: October 1, 2022
4. Location of Event (City or Town): Eagle River, Wisconsin
5. Vendor/Seller's Real Name: \_\_\_\_\_
6. Business Name: \_\_\_\_\_
7. Address: \_\_\_\_\_
8. City, State, and Zip Code: \_\_\_\_\_
9. Social Security Number: (Please provide only if you do not have a Wisconsin Seller's Permit Number):  
\_\_\_\_\_
10. Wisconsin Seller's Permit Number: \_\_\_\_\_

Indicate below the type(s) of activity you intend to engage in at this event.

11.  **Selling Merchandise** - Includes the sale, rental, lease, exchange, trade or taking orders of any merchandise goods, or products for money and/or other consideration. Describe the type of product. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12.  **Selling a Service** - Includes the sale, rental, lease, exchange or trade of any service or admission or money and/or other condition. Describe the type of service or admission. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_